




Cafeteria opening hours and services

Annex No. 5 to document «Premises reopening plan»



The Povo **cafeteria** will be opening on May 4 while the **coffee house** and its indoor surrounding areas will remain closed. As of June 22 the cafeteria is now open with the following services:

- **Packed Lunch**
 - **Hot dish tray**
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This service will be reserved to:



All the Foundation's staff authorized to access the Povo locations.



All staff of co-located Companies and Entities as well as contractors staff long as they have a badge and a contract service with CIRFOOD.

How to use the Packed Lunch service

- ✓ **Order your PL the day before by 3 pm** from the “My CIRFOOD Menu” App that can be downloaded from app stores or use the [online version](#) from your laptop.
- ✓ Plates/cutlery are made of **disposable plastic material**. Your PL comes with single serve salt\pepper\bread\oil\vinegar packets.
- ✓ Your PL (**showing your name and containing your menu of choice**) can be picked up from 11.45 am to 2:00 pm as per shifts arranged and announced via email.
- ✓ CIRFOOD staff will proceed with checkout, with usual payment method, through your **badge**;
- ✓ Workers can eat their meal in the **cafeteria**, at their work station or in the **outdoor common areas**.
- ✓ If you eat your PL at your **workstation/office or in the outdoor common areas**, please maintain occupancy limits that will allow an interpersonal **distance** of 2 m.



How to use the Hot Dish Tray service

Service will be similar to the regular cafeteria service but items will be placed on the tray by the CIRFOOD staff and comes with single serve salt/pepper/bread/oil/vinegar packets/bottle of water.

- ✓ No **reservation** is needed for this service
- ✓ The meal must be **consumed at the cafeteria**

How to use the PL / Hot Dish Tray service

- ✓ If you eat your PL **in the cafeteria**, each table can be occupied by two people only, sitting diagonally opposite to each other, with no exceptions
- ✓ The Safety and Prevention Unit staff might carry out **inspections** to make sure that these rules are observed
- ✓ **CIRFOOD staff will clean and sanitize the tables** in the cafeteria at every shift; if you eat your meal in other places, you will be responsible for the cleaning and sanitizing.

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